**HOW TO COMPLETE:**

1. **Ensure the age group and division name are clearly written along with the date of the game.**
2. **Ensure that both team names are clearly written and the athletes in those teams are inserted below. PLEASE WRITE ATHLETE NAMES IN BLOCK CAPITALS.**
3. **Scorers MUST stand together, and there should be one scorer from each team. The score must be called out and the game stopped immediately to check if there is a difference.**
4. **Each time a goal is scored, that number on the scoring teams’ side should be circled.**
5. **The quarter scores should be denoted by putting a diagonal line through the last goal scored for each team.**
6. **At the end of the game both umpires and scorers MUST have signed the sheet to show that the score has been agreed. If the sheet is submitted with signatures and there is an enquiry afterwards, the score will stand and the enquiry will be rejected.**
7. **If the score is not agreed by both parties, the sheet should not be signed by the umpires but should still be submitted with the reasoning detailed on the sheet. The committee will then review this.**
8. **The WINNING team only should submit the results within 7 days of the game to** **scnaresults@outlook.com****.**
9. **The subject of the email should be as follows:**

**AGEGROUP\_DIVISIONNAME\_DATEOFGAME**